

PERMIT to WORK in LBBB RESIDENTIAL BUILDINGS

The maintain the safety of the residents and the safety of the buildings is a primary aim of the Council. The following permit is necessary to ensure that the safety of the residents and the safety of the buildings is not compromised during any work carried out in the buildings. Officers of the Council will be inspecting the work after completion to ensure that the Contractor has fully complied with the condition of the permit and the building has been left in safe condition.

	The area highlighted in grey must be filled by the Contractor
Company Name	
Date of Permit requested	
Location	
Description of the work related to this permit	
Start date of the work	
Duration of work	
Areas of the building that requires access	
Contractor Statement	<p><i>By signing this Permit, I am agreeing to fully comply with all the conditions set within this permit.</i></p> <p>Printed Name: -----Signature: -----Date: ----- -</p>
	LBBB Approval
Permit Valid	From:----- To-----
Date of Permit been issue by LBBB	
Name of LBBB officer issuing/approving the Permit	Printed Name: ----- Signature: -----Date: -----

Conditions of the Permit

- The council will respond to any Permit requests within 10 working days for a planned work and within 24 hours for urgent work.
- A single permit will be provided by the Council to Contractors commissioned under a formal contract agreement to carry out a cyclical maintenance work and statutory testing and inspection work. The permit will be valid for the duration of the contract and reviewed periodically at each occasion where there have been significant changes or a non-compliance with the permit condition.
- The permit is only valid for the work specified above and cannot be used for any other works without the Council permission.
- The Contractor must provide a Copy of the specific project Work Method Statement and Safe Working System attached to this permit application.

- The contractor will be responsible to rectify any damage caused to the building and the furniture of the building.
- The Company must ensure that the officers carrying out the work are competent and 3rd party certified to carry out the work.
- The Contractor must ensure that any waste material created by their work is cleared and building left tidy and clean (the contractor must not dispose their generated waste in the Building Domestic Waste & Recycling Bins).
- The contractor must ensure that any panels removed to access/run cables are fixed back.
- The Contract must ensure that any fire safety breach to the building compartments caused by their work must be fire-stopped by a competent and 3rd party certificate officers and provide the relevant certifications. (Any serious breach of Health and Safety and Fire Safety of the building, will be investigated and appropriate action taken by the Council against the Contractor).
- The contractor must ensure that areas of the building non accessible to the public are kept secure at all time during the work.
- The contractor must not wedge fire doors and security door open during the work.
- The Contractor operatives must apply duty of care for the safety of the residents that live in the building and any lawful visitors to the building at all time during the work.
- The Contractor operatives must carry an Identification Card at all time during the work.
- The Contractor operatives must fully comply with the “No Smoking” policy in the communal areas of all Council Buildings.
- The Contractor operative must familiarise themselves on the Fire Escape Plan and Asbestos Coloured plaque displayed in the communal areas of the building.
- The Contractor operative must respect the right of residents that live in the block and must not play loud music and be mindful of the language used during the work.
- All relevant test certificates must be provided at the end of the work where are required.

For any enquiries please contact:

(to enter contact details and Council web site)